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Reference 5

PROGRESS SUMMARY OF VITAL RECORDS MICROFILM PROGRAM

Cumulative thru 27 Feb. 1951

A. Office of Collection and Dissemination

1. Biographic Register	-	282,787 frames	Initial project 100% complete. File is brought up-to-date every six months. Estimated number of frames per increment: 60,000.
2. Grahpics Register	-	165,533 frames	Initial project 15% complete. An additional 500,000 frames are to be filmed from the Master Photograph File beginning 8 March 1951. Completed file to be brought up-to-date every six months. Estimated number of frames per increment: 25,000.
3. Industrial Register	-	426,204 frames	Initial project 100 % complete. 177,204 frames of the total are continuation. File is brought up-to-date every day. Approximately 10,500 frames are filmed each month.
TOTAL	-	874,524 frames	OCD 72 % complete
B. Office of Scientific Intelligence	-	41,861 frames	Initial project 100 % complete. File is brought up-to-date every six months. Estimated number of frames per increment: 1,200.
TOTAL	-	41,861 frames	OSI 100 % complete

C. Administrative Offices

1. Legal Staff	-	675 frames	Initial project 100 % complete. Will be brought up-to-date as necessary. No estimate of number of frames to be filmed in the future.
2. Inspection and Security	-	29,634 frames	Initial project 100 % complete. Approximately 10,000 frames will be filmed on 3 March to bring a part of the file up-to-date. Entire file is brought up-to-date every six months. Filming of first increment to begin 1 April. No estimate of number of frames per increment.
3. Fiscal Division	-	101,549 frames	Initial project 100 % complete. 140,000 frames expected in the near future. File is brought up-to-date every six months. Estimated number of frames per increment: 10,000.

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4. Personnel Division	- 700 frames	Initial project 100 % complete.
5. Procurement Division	- no filming done	Projected project of 125,000 frames. File to be brought up-to-date every day. Estimated number of frames per month: 1,000.
TOTAL	- 132,558	AO 100 % complete.
D. Office of Reports and Estimates	- 140,354 frames	Initial project 100 % complete.
E. Office of Research and Reports	- 3,000 frames	Initial project 100 % complete.
1. Map Intelligence		
F. Office of Operators		
1. Contact	- 200 frames	Initial project 100 % complete.
G. Office of Special Operations	- no filming done	Projected project of 18,000,000 frames.
H. Office of Policy Coordination	- 8,000 frames	Initial project 100 % complete. File to be brought up-to-date every four months. Estimated number of frames per increment: 5,000.

25X1 In addition to above [redacted] called attention to the following:

I. Management Office - 2000 frames Initial Project 100% File to be brought up-to-date every 6 months. Estimated frames per increment not over 1000.

J. Administrative Services - Contracts 500 frames Initial Project 100%

K. Advisory Council Initial Project 100%

Grand Total 1,165,912 completed (Excl Adv Co)

Total not filmed yet 18,625,000 (excluding Advisory

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